

BLAWITH & SUBBERTHWAITE PARISH COUNCIL

Minutes of the AGM meeting held on
Monday 11th May 2026
Water Yeat Village Hall

Present: Cllr B Fox, Cllr M Giles, Cllr V Grant and Cllr M Kiziuk
Also present C Adams (Parish clerk)

- 039/26 Election of Chair**
Resolved for Mathew Kiziuk to take the chair for the 2026/27 year.
- 040/26 To receive the Chairman's dealation of office.**
Resolved to receive Cllr Kiziuk signed Declaration of Acceptance of office.
- 041/26 To appoint a Vice Chair.**
Resolved to appoint Cllr Mary Giles as vice chair for the 2026/27 year.
- 042/26 Apologies**
Resolved to note there were no apologies.
- 043/26 Requests for Dispensations**
Resolved to note that there were no requests for dispensations.
- 044/26 Declarations of Interest**
Resolved to note there were no declarations of interest.
- 045/26 Minutes**
Resolved for the Chair to sign the minutes of the meeting of the Council held on 16th March 2026 as a true record.
- 046/26 Public Participation**
a) Cllr Suzanne Pender was not in attendance.
b) Local police were not in attendance.
c) A resident was in attendance and raised concern about speeding vehicles on the A5084.
- 047/26 Governing Documents and Polices**
Resolved to note the following policies were reviewed and left unchanged:
- Financial Regulations
 - Standing Orders
 - Code of Conduct
 - Safeguarding Policy
 - Health and Safety Policy
 - Publication Scheme
 - Social Media Policy
 - Equal Opportunities Policy
 - Risk Management Policy
 - Risk Assessment
 - Dignity at Work
 - GDPR policy
 - Press and Media Policy
 - Privacy Policy

- Delegation Scheme
- Co-option Policy
- Retention of Documents

Resolved to adopt the new IT Policy

048/26 Subscriptions

Resolved to renew the following subscriptions:

- ICO
- CALC
- Office 365

049/26 Donations

Resolved to make the following donations:

- a) Friends of the X112
- b) Crake Valley Magazine

050/26 Calendar of Meetings 2026/27

Resolved to approve the calendar of meetings for 2026/27

051/26 Asset Register 2026

Resolved to note the current Asset Register with total assets of £2685.

052/26 Internal Audit 2025/26

Resolved to note there were no issues arising from the internal audit.

053/26 Annual Governance Statement 2025/26

Resolved to approve Section 1 - Annual Governance Statements 2025/26.

054/26 Accounting Statements 2025/26

Resolved to approve and sign Section 2 - Accounting Statements 2025/26.

055/26 Certificate of Exemption

Resolved to approve the Certificate of Exemption- AGAR 2025/26 Form 2

056/26 Training

- a) **Resolved** to note that CALC will do face-to-face training jointly with other parishes but they need one parish council to lead and receive the invoice for it. The pc will be willing to receive the invoice with other parishes making their contribution direct to Blawith and Subberthwaite pc.
- b) **Resolved** to note there are no training requirements this month but to put training on the next agenda.

057/26 Financial Matters

a) **Resolved** to make the following payments:

CALC	£147.98
ICO	£ 47.00
Salary	£159.26 (Gross including WFH, June)
Salary	£159.26 (Gross including WFH, July)
Insurance	£214.00
HMRC	£ 15.81
Water Yeat Village Hall.	£ 30.00
Internal Audit	£135.00
Bank Charges	£ 7.00

b) To note the following receipt
Precept £4181.00 (remittance received but its not yet in bank account)
HMRC VAT Refund £63.60

058/26 Insurance

Resolved to note there is no increase in the insurance renewal and to stay with Zurich.

059/26 Community Governance Review

Resolved to note there is no update on the Community Governance Review.

060/26 20mph Limit

Resolved to note that the request has been assigned to a Highways team but the team have not been in touch with us yet. The clerk will chase this and include Suzanne Pender.

061/26 Community Resilience

Resolved to note a final minor amendment has been made. The plan is now ready to go on the website and to send out to residents.

062/26 Diana Memorial

Resolved to use the wording "In memory of Diana Rutherford's valued contribution to the Community".

063/26 Planning Applications (Planning applications can be viewed on the relevant authority's website)

Resolved to note there were no planning applications for discussion this month.

064/26 Planning Outreach Program

Resolved to take part on the Outreach programme and to ask Lowick if they would like to do it jointly.

065/26 Westmorland & Furness 20mph Consultation

Resolved to respond to the Lowick section of the above consultation in support of the proposals

At Lowick Green. Concerns regarding the speeding on the A5084 were also raised within the consultation which was completed online within the meeting.

066/25 Councillors Reports

Concerns were raised about speeding on the A5084.

Concern was also raised about potholes.

Request for highway signage to be on the next agenda.

067/26 Date of Next Meeting

To note that the next ordinary council meeting will be on 13th July 2026 at Water Yeat Village Hall.